

6 January 2014

Dear Councillor

PLANNING COMMITTEE

A meeting of the Planning Committee will be held in the Council Chamber at the Council Offices, London Road, Saffron Walden on Wednesday 15 January 2014 at 2.00 pm.

Yours faithfully

JOHN MITCHELL

Chief Executive

**AGENDA
PART I**

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1 Apologies for absence and declarations of interest.	
2 Minutes of the meeting held on 11 December 2013.....	1
3 Business Arising.	
4 Planning Applications	
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4.2 UTT/13/2937/FUL Swards End.....	30
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5 Appeal Decisions.....	89
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7 Any other items that the Chairman considers to be urgent.	

To: Councillors C Cant, **J Cheetham**, J Davey, R Eastham, K Eden, E Godwin, E Hicks, J Loughlin, K Mackman, J Menell, D Perry, V Ranger, J Salmon and L Wells.

Lead Officer: Andrew Taylor (01799) 510601
Democratic Services Officer: Maggie Cox (01799) 510369

At the discretion of the Chairman, agenda items may be taken out of the order in which they appear on the papers.

MEETINGS AND THE PUBLIC

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Members of the public and representatives of parish and town councils are permitted to speak at the meetings. You will need to register with the Democratic Services Officer (01799 510369) by 2pm on the Tuesday before the meeting. An explanatory leaflet has been prepared which details the procedure and is available from the Council Offices at Saffron Walden.

The agenda is split into two parts. Most of the business is dealt with in Part 1 which is open to the public. Part II includes items which may be discussed in the absence of the press or public, as they may deal with information which is personal or sensitive for some other reason. You will be asked to leave the meeting before Part II items are discussed.

You are entitled to see any of the background papers that are listed at the end of each report. If you want to inspect background papers or speak before a meeting please contact either Peter Snow on 01799 510430, Maggie Cox on 01799 510369, Rebecca Dobson 01799 510433 or by fax on 01799 510550.

Agenda and Minutes are available in alternative formats and/or languages. For more information please call 01799 510510

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